

# Special Consideration for Student Evaluation during Covid-19 Pandemic

# Due to impacts of covid19...

- University through Senate meeting 267 on 21 January 2021 has approved to give flexibility to students to improve their examination results or reduce the impact on their overall performance.
- If you faced any hardship during this semester and wish to have special consideration, you need to apply using Covid -19 special situation form.
- Form is available on hbp website

hbp.usm.my → DOWNLOAD → student forms → COVID-19 SPECIAL SITUATION FORM



UNIVERSITI SAINS MALAYSIA



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**BORANG SITUASI KHAS COVID-19**

**COVID-19 SPECIAL SITUATION FORM**

**BAHAGIAN 1/ SECTION 1**

**Rentetan situasi pandemik Covid-19, saya ingin memohon pilihan khas ini bagi kursus/kursus-kursus yang disenaraikan di Bahagian 3 untuk Semester 1, Sidang Akademik 2020/2021.**

*Due to the impact of Covid-19 pandemic situation, I wish to apply for this special option for the course(s) listed in Section 3 for Semester 1, Academic Session 2020/2021.*

NO.	PILIHAN KHAS/ SPECIAL OPTION
1	<b>Permohonan gred khas (V) untuk setiap kursus yang didaftarkan dan dikecualikan dalam pengiraan PNG dan PNGK *</b> <i>Application for a special grade (V) for each course registered and will not be counted in GPA and CGPA *</i>
2	<b>Mengulang kursus semasa KSCP (hanya untuk pelajar yang akan bergraduasi)</b> <i>Repeat courses during KSCP (only for students who are about to graduate)</i>
3	<b>Mengulang kursus semasa semester biasa</b> <i>Repeat courses during regular semester</i>

\* gred asal akan dipaparkan tetapi dikategorikan (CV19) / \*the original grade will be displayed but categorized (CV19)

# The policy give students 3 options:

1. Student can choose to use Special Grade (V). The grade will be displayed in transcript/ academic recort but will not be used for the calculation of GPA and CGPA. See example: Gred B+(V)
2. Final year students can sit for KSCP (Kursus Semasa Cuti Panjang / Course During Long Semester) to improve the final grade received for a course for this semester.
3. Student can repeat a course taken this semester to improve the grade in a different semester. The flexibility is given taking into account the current situation. The new achieved grade in the next semester will replace the old grade for GPA and CGPA calculation.

NO.	JUSTIFIKASI/ JUSTIFICATION
1	<p>Tidak dapat menyelesaikan tugas dalam tempoh yang diberikan akibat perkara yang tidak dijangka (sila nyatakan: _____)</p> <p><i>Unable to complete assignment in time for the deadline due to unforeseen circumstances (please describe: _____)</i></p>
2	<p><b>Diuji positif untuk Covid-19 dan menjalani rawatan</b></p> <p><i>Tested positive for Covid-19 and underwent treatment</i></p>
3	<p><b>Menjalani tempoh kuarantin sebagai kontak rapat dengan pesakit / ahli keluarga yang dijangkiti Covid-19</b></p> <p><i>Went through quarantine period as close contact to patient/family members infected with Covid-19</i></p>
4	<p><b>Kesihatan mental jangka pendek yang ketara</b></p> <p><i>Significant short-term mental ill-health</i></p>
5	<p><b>Kematian atau penyakit serius seseorang yang terdekat</b></p> <p><i>Death or serious illness of someone close</i></p>
6	<p><b>Bencana alam</b></p> <p><i>Natural disaster</i></p>
7	<p><b>Persekitaran yang tidak kondusif semasa peperiksaan dalam talian berproktor</b></p> <p><i>Uncondusive environment during online proctored examination</i></p>
8	<p><b>Kerosakan rangkaian yang kerap semasa peperiksaan dalam talian berproktor</b></p> <p><i>Frequent network breakdown during online proctored examination</i></p>
9	<p><b>Lain-lain (sila berikan penerangan ringkas)</b></p> <p><i>Other (please provide a brief description)</i></p>

# EVIDENCE

- ***Please attach supporting evidence***
- ***Eg. Medical/death certificate, police report for natural disaster occurred at your hometown, photo of home surrounding and others which can support this application***
- *Supporting written explanation for the request*





<b>NAMA</b> <i>NAME</i>			
<b>NOMBOR MATRIK</b> <i>MATRIC NUMBER</i>			
<b>PROGRAM PENGAJIAN</b> <i>PROGRAM OF STUDY</i>			
<b>PUSAT PENGAJIAN</b> <i>SCHOOL</i>			
<b>TANDATANGAN</b> <i>SIGNATURE</i>		<b>TARIKH</b> <i>DATE</i>	

**PERMOHONAN HANYA BOLEH DILAKUKAN DALAM TEMPOH 8 FEBRUARI 2021 HINGGA 22 FEBRUARI 2021**

**PERAKUAN PUSAT PENGAJIAN:**  
*SCHOOL'S RECOMMENDATION:*

**Subject to School  
Examination  
Board Approval**

TANDATANGAN DAN COP DEKAN/ KETUA JABATAN  
SIGNATURE AND STAMP OF DEAN/ HEAD OF DEPARTMENT

TARIKH  
DATE

For HBP students, please  
send your form here

[https://docs.google.com/forms/d/e/1FAIpQLSfgzXDV1zKffDor779Gu3MfO75vEqBBh8qInYkFO\\_y2SvB5EQ/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSfgzXDV1zKffDor779Gu3MfO75vEqBBh8qInYkFO_y2SvB5EQ/viewform?usp=sf_link)

DILULUSKAN OLEH /APPROVED BY SENAT/SENATE - 267 (21 JANUARI 2021)  
Unit Peperiksaan dan Pengijazahan / Examination and Graduation Unit  
Bahagian Pengurusan Akademik / Academic Management Division

Please submit the form latest by 22 February 2021

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- Submit your form here:

[https://docs.google.com/forms/d/e/1FAIpQLSfgzXDV1zKffDor779Gu3MfO75vEqBBh8qInYkFO\\_y2SvB5EQ/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSfgzXDV1zKffDor779Gu3MfO75vEqBBh8qInYkFO_y2SvB5EQ/viewform?usp=sf_link)

Submission of form only accepted from **8 Feb-22 Feb 2021**